



STATE OF WASHINGTON  
DEPARTMENT OF ECOLOGY

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# Washington's Greenhouse Gas Reporting Program

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## Reporting Year 2012 Fee Schedule

### Background

Facilities and transportation fuel suppliers that are required to report or voluntarily report their greenhouse gas emissions to the Department of Ecology (Ecology) under Washington's mandatory [Greenhouse Gas Reporting Program](#) are required to pay an annual reporting fee. [Chapter 173-441-110 WAC](#) establishes the procedure Ecology uses to set the reporting fee each year. This fee schedule sets the annual reporting fee for each facility or transportation fuel supplier reporting their 2012 greenhouse gas emissions in 2013.

### Workload analysis and budget development

Ecology was directed by the Legislature to base the annual reporting fee on projected agency costs to administer fee eligible activities related to the Greenhouse Gas Reporting Program ([RCW 70.94.151](#)). Ecology used a workload analysis model to project that the following activities will require approximately 3.3 Full Time Equivalent (FTE) positions in 2013 to implement the 2012 reporting year program:

- Information technology maintenance and support
- Technical assistance to reporting community
- Data analysis
- Collaboration with the Environmental Protection Agency and Washington Department of Licensing
- Verification, compliance, and enforcement
- Program administration

Ecology used standardized agency cost estimates to project costs for salary and benefits of those 3.3 FTE positions. Ecology projects the total cost of administering the Greenhouse Gas Reporting Program for the 2012 emissions year to be \$343,000.

### Facility reporting fee

The fee for facilities reporting greenhouse gas emissions under [WAC 173-441-120](#) is established by dividing 75% of the total cost for administering the program for the year by the number of

projected facilities reporting in that year. Ecology estimates that 219 facilities will report 2012 emissions in Calendar Year 2013. Therefore, the reporting fee for the 2012 emissions year is \$1,175 per facility.

**Transportation fuel supplier reporting fee**

The fee for transportation fuel suppliers reporting greenhouse gas emissions under [WAC 173-441-130](#) is established by dividing 25% of the total cost for administering the program for the year by the number of projected suppliers reporting in that year. Ecology estimates that 58 suppliers will report 2012 emissions in Calendar Year 2013. Therefore, the reporting fee for the 2012 emissions year is \$1,478 per transportation fuel supplier.

**Greenhouse Gas Reporting Program reporting year 2012 fee schedule**

Greenhouse Gas Reporting Program fees for the 2012 reporting year are outlined in the table below.

Reporting Category	Fee Amount*	Reporting Deadline	Approximate Billing Date**
Facilities that report to both Ecology and EPA ( $\geq 25,000$ MT CO <sub>2</sub> e***)	\$1,175	March 31, 2013	July 1, 2013
Facilities that only report to Ecology (those facilities emitting between 10,000 and 25,000 MT CO <sub>2</sub> e, those facilities that choose to voluntarily report emissions, and those facilities that exceed the threshold based on combustion of biomass)	\$1,175	October 31, 2013	November 15, 2013
Transportation fuel suppliers	\$1,478	October 31, 2013	November 15, 2013

\* If a reporter has multiple facilities and/or transportation fuel supplier licenses, then they must pay a separate fee for each facility or transportation fuel supplier license that reports.

\*\* Approximate billing dates are an estimate only and subject to change. Fees must be paid within 60 days of receipt of the billing statement. A late fee surcharge of 10% will be applied to any fee received more than 90 days past the due date.

\*\*\* EPA’s reporting threshold varies by source category. See their [website](#) for details.

**More information**

More information about the Greenhouse Gas Reporting Program, including fees, who is required to report, and other information is available on [Ecology’s website](#) or by contacting Neil Caudill at 360-407-6811 or [neil.caudill@ecy.wa.gov](mailto:neil.caudill@ecy.wa.gov).