



GENERAL REGISTRATION AGREED PAYMENT PLAN

Instructions: Instead of paying your yearly Air Quality Registration Fee in one single payment, you have requested paying your fee in series payments on a set schedule. To make a payment, mail the detached portion with your check to the address below, by the due date listed on each invoice in your payment schedule. Please include the invoice number on your check.

For questions regarding your invoice:

If your Fee number starts with an 'A' please contact John Poffenroth at (509) 329-3468 (Eastern Regional Office)

If your Fee number starts with a 'B' please contact Jared Mathey at (509) 454-7845 (Central Regional Office)

If you have questions regarding payment of your bill:

Please contact Carla Clarey at (360) 407-7075 (HQ Financial Services)

A late fee of \$68 or 10% of the fee, whichever is more may be charged for any fee received after the invoice due date. Delinquent accounts more than 90 days past due may be issued an enforcement action that may lead to issuance of penalty fines.

Invoice Number _____

Agreed payment plan	Amount	Number of payments	Due date	Starting date	Ending date
Registration fee due					
<input type="checkbox"/> Monthly payment schedule					
<input type="checkbox"/> Quarterly payment schedule					

Please send check or money order payable to:

Department of Ecology
 Cashiering Unit
 PO Box 47611
 Olympia, WA 98504-7611

DO NOT SEND CASH

For Ecology staff use only <input type="checkbox"/> Send payment reminder: frequency _____ <input type="checkbox"/> No reminder

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 Detach and return this portion with your check. PLEASE INCLUDE THE INVOICE NUMBER ON YOUR CHECK.

ECOLOGY AIR QUALITY PROGRAM – GENERAL REGISTRATION FEE BILLING PAYMENT PLAN

Current Amount \$ _____
 Due: _____

Due Date: _____

Facility Name: _____
 Contact: _____
 Mailing Address: _____
 City, State, Zip: _____

Invoice #: _____
 Fee ID Coding: 216-AIRREG-02-99-000800