



PORT OF BELLINGHAM
Washington State

STORMWATER MANAGEMENT PROGRAM PLAN

PHASE II MUNICIPAL STORMWATER PERMIT PROGRAM

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TABLE OF CONTENTS

1.0	INTRODUCTION	1-1
2.0	PUBLIC EDUCATION AND OUTREACH (S6.D.1)	2-1
2.1	STORM DRAIN LABELING (S6.D.1.a)	2-1
2.2	DISTRIBUTE EDUCATIONAL INFORMATION TO TENANTS AND RESIDENTS (S6.D.1.b)	2-1
3.0	PUBLIC INVOLVEMENT AND PARTICIPATION (S6.D.2).....	3-1
4.0	ILLICIT DISCHARGE DETECTION AND ELIMINATION (S6.D.3).....	4-1
4.1	COMPLIANCE WITH NON-STORMWATER DISCHARGE REGULATIONS (S6.D.3.a).....	4-1
4.2	IDDE POLICY DEVELOPMENT (S6.D.3.b).....	4-1
4.3	STORM SEWER MAPPING (S6.D.3.c)	4-2
4.4	ILLICIT DISCHARGE INSPECTIONS (S6.D.3.d)	4-3
4.5	SPILL RESPONSE PLAN DEVELOPMENT AND IMPLEMENTATION (S6.D.3.e).....	4-3
4.6	STAFF TRAINING ON BMPS FOR PREVENTING SPILLS AND ILLICIT DISCHARGES (S6.D.3.f)	4-3
5.0	CONSTRUCTION SITE STORMWATER RUNOFF CONTROL (S6.D.4)	5-1
5.1	COMPLIANCE WITH CONSTRUCTION-PHASE STORMWATER POLLUTION PREVENTION REQUIREMENTS (S6.D.4.a).....	5-1
5.2	NPDES COVERAGE (S6.D.4.b)	5-1
5.3	COORDINATION WITH CITY OF BELLINGHAM AND WHATCOM COUNTY ON TENANT PROJECTS (S6.D.4.c)	5-2
5.4	EROSION CONTROL TRAINING (S6.D.4.d)	5-2
5.5	CONSTRUCTION SITE ACCESS (S6.D.4.e)	5-2
6.0	POST-CONSTRUCTION STORMWATER MANAGEMENT FOR NEW DEVELOPMENT AND REDEVELOPMENT (S6.D.5).....	6-1
6.1	COMPLIANCE WITH POST-CONSTRUCTION PHASE STORMWATER POLLUTION PREVENTION REQUIREMENTS (S6.D.5.a).....	6-1
6.2	COORDINATION WITH CITY OF BELLINGHAM AND WHATCOM COUNTY ON TENANT PROJECTS (S6.D.5.b).....	6-1
7.0	POLLUTION PREVENTION AND GOOD HOUSEKEEPING FOR MUNICIPAL OPERATIONS (S6.D.6).....	7-1
7.1	OPERATIONS AND MAINTENANCE PLAN DEVELOPMENT (S6.D.6.a AND S6.D.6c)	7-1
7.2	NPDES COVERAGE FOR STORMWATER DISCHARGES (S6.D.6.b)	7-1
7.3	EMPLOYEE TRAINING (S6.D.6.d).....	7-2
8.0	REPORTING REQUIREMENTS (S9.F).....	8-1

1.0 INTRODUCTION

The Port of Bellingham (the Port) is committed to environmental stewardship of the surface water resources on and adjacent to properties owned by the Port. As part of this commitment, the Port obtained permit coverage in 2007 under the *Western Washington Phase II Municipal Stormwater Permit*¹ (Phase II Permit). An integral part of the Phase II Permit is the development and implementation of a Stormwater Management Program (SWMP) to reduce pollutant discharges and protect water quality. The Port's SWMP is described in this Stormwater Management Program Plan, including the actions to be taken to reduce pollutant discharges and protect water quality and responsibilities for implementation (herein referred to as the Plan).

The Port is a Secondary Permittee under the Phase II Permit, which is administered by the Washington State Department of Ecology (Ecology). A Secondary Permittee is defined as “an operator of regulated small municipal separate storm sewer system which is not a city, town, or county.” The effective date of the Phase II Permit for the Port is May 14, 2007 and the expiration date of the permit is February 15, 2012.

As developed by Ecology, the Phase II Permit for Western Washington applies to owners or operators of small municipal separate storm sewer systems (MS4s) in seven counties, including Whatcom County. The Port owns properties in both the City of Bellingham and unincorporated areas of Whatcom County. The geographic area of permit coverage for the Phase II Permit includes the entire incorporated area of Bellingham and areas of Whatcom County that are currently designated as Urban Growth Areas or Urbanized Areas. This includes all Port properties within the geographic area starting at the north end of the Bellingham International Airport and ending at the south end of Marine Park in Bellingham. Included in the area of coverage is the Bellingham International Airport, Squalicum Harbor, Bellingham Shipping Terminal, Bellingham Cruise Terminal, and leased properties owned by the Port.

The purpose of the SWMP, as stated in the Phase II Permit, is to “reduce the discharge of pollutants from regulated small MS4s to the maximum extent practicable and protect water quality.” The Phase II Permit requires that the SWMP is documented in writing and updated at least annually for submittal along with the Permittee's Annual Reports. Reporting requirements are discussed in detail in Section 8 of this Plan. The written SWMP Plan is intended to serve three purposes, each for a separate intended audience as summarized below:

- Ecology – To provide written documentation regarding Port plans to meet permit requirements for developing a SWMP;
- The Public – To provide a means of soliciting input from the public on the SWMP; and
- Port staff and officials – To help build support for and understanding of the SWMP.

As the SWMP is developed, the fundamental intent of the Port is to coordinate with the City of Bellingham and Whatcom County (primary permittees) as they develop their respective SWMPs. The coordination effort will be focused at providing efficient methods to implement the permit

¹ The permit is also known as the *National Pollutant Discharge Elimination System (NPDES) and State Waste Discharge General Permit for Discharges from Small Municipal Separate Storm Sewers in Western Washington*

requirements and to limit unneeded redundancies. As the coordination efforts develop, permit compliant commitments will be captured by appropriate interagency agreements.

The Port has designated a Stormwater Manager to oversee stormwater management operations and planning for the Port facilities and properties. The Stormwater Manager will oversee the development and implementation of the SWMP.

The Port SWMP is described in the Plan provided herein which is organized according to the six SWMP components applicable to Secondary Permittees and described in the following sections:

- **Section 2** - Public Education and Outreach;
- **Section 3** - Public Involvement and Participation;
- **Section 4** - Illicit Discharge Detection and Elimination;
- **Section 5** - Construction Site Stormwater Runoff Control;
- **Section 6** - Post-Construction Stormwater Management for New Development and Redevelopment; and
- **Section 7** - Pollution Prevention and Good Housekeeping for Municipal Operations.

The reporting requirements under the Phase II Permit are described in Section 8. The applicable sections of the Phase II Permit are provided for reference in parentheses within each section heading below.

2.0 PUBLIC EDUCATION AND OUTREACH (S6.D.1)

Public education and outreach activities are an integral part of the Port's SWMP. Storm drain labeling and distribution of educational information to tenants and residents are the two components of the public education and outreach requirements applicable to Secondary Permittees under the Phase II Permit. The Port's strategies for implementing these components of the SWMP are discussed below.

2.1 STORM DRAIN LABELING (S6.D.1.a)

By May 14, 2010, fifty-percent (50%) of all storm drain inlets owned or operated by the Port in areas covered by the Phase II Permit and located in maintenance yards, in parking lots, along sidewalks, and at pedestrian access points will be labeled "Dump No Waste" and indicate the point of discharge such as a bay or river. By August 19, 2011, all of these storm drain inlets will be labeled. In addition, any label that is found to be no longer clearly visible during inspection and regular maintenance of the storm drain inlets, or as otherwise reported to the Port, will be relabeled within 90 days.

The Port plans to implement a storm drain labeling program beginning in 2009. The program will be directed and overseen by the Stormwater Manager. The Port anticipates that the labeling effort will be conducted in a phased approach with high use areas labeled first. The Port is evaluating potential implementation options including partnering with the City of Bellingham, Whatcom County, or local non-governmental organizations (i.e. non-profit, student groups, etc) to accomplish the labeling. The condition of labels will be inspected subsequent to installation as part of the illicit discharge detection and elimination (IDDE) component of the Phase II Permit which is discussed in Section 4. Storm drain inspections will also be conducted as part of the Port's ongoing Environmental Compliance Assessment Program (ECAP) at leased properties and Port facilities. The ECAP was established by the Port in the early 1990s to identify potential environmental problems on publicly-owned land and ensure compliance with local, state, and federal regulations and policies as part of Port operations and by over 200 Port tenants. On-site inspections are periodically performed at tenant properties to provide guidance on environmental compliance issues and to ensure that Port properties are being protected from potential commercial and industrial impacts.

2.2 DISTRIBUTE EDUCATIONAL INFORMATION TO TENANTS AND RESIDENTS (S6.D.1.b)

Beginning no later than May 14, 2010, the Port will distribute educational information to tenants and residents annually on the impact of stormwater discharges on receiving waters and steps that can be taken to reduce pollutants in stormwater runoff. Different combinations of the following topics are to be addressed each year, where relevant, including:

- How stormwater runoff affects local water bodies;
- Proper use and application of pesticides and fertilizers;
- Benefits of using well-adapted vegetation;
- Alternative equipment and vehicle washing practices;

- Benefits of proper vehicle maintenance, alternative transportation choices, and proper handling and disposal of vehicle wastes;
- Hazards associated with illicit storm sewer connections; and
- Benefits of litter control and proper disposal of pet waste.

The Port anticipates teaming with the City of Bellingham and Whatcom County in their efforts to distribute educational information to the general public as part of their stormwater management programs. The Port is involved in discussions with City of Bellingham and Whatcom County representatives responsible for implementation of stormwater programs in regard to possible alternatives for cooperative implementation of the SWMPs. Any arrangements for joint implementation of the Port's Phase II Permit requirements will be documented by appropriate methods and included in subsequent submittals of the SWMP Plan.

The Port will initiate distribution of educational information to Port tenants via mailings, signage, and/or postings. On-going tenant stormwater education is also conducted via the Port's ECAP. Information to Port marina tenants will be distributed by mailings, signage, postings, and/or in the Port's periodic marina newsletters. The Port is currently partnering with ReSources (a local nonprofit group) to develop educational signage in support of clean harbors which will be posted at the Port's marinas and park facilities. The messages include stormwater-related topics such as pet waste and litter control. Records of public education and outreach activities will be tracked and maintained by the Port. The Stormwater Manager will be responsible for coordinating the development and implementation of the educational efforts.

An additional public outreach activity that the Port plans to complete in 2008 is to contract with Sustainable Connections to host a stormwater charrette that will focus on The Waterfront District. Sustainable Connections will facilitate the event, invite local, leading industry professionals to develop an innovative stormwater strategy for The Waterfront District. The one-day charrette will be followed by a one-day public seminar to solicit public input on the stormwater strategy.

3.0 PUBLIC INVOLVEMENT AND PARTICIPATION (S6.D.2)

The public involvement and participation requirements for the Port for the Phase II Permit include two primary elements. Beginning in 2008, the Port will make the latest updated version of the SWMP Plan available to the public by posting a copy on the Port's web site at www.portofbellingham.com/. By no later than August 19, 2011, the Port also will publish a public notice in the local newspaper and solicit public review of the SWMP. As part of the public review process, the Port will develop and implement a process for consideration of public comments. The Stormwater Manager will coordinate the public involvement and participation efforts.

4.0 ILLICIT DISCHARGE DETECTION AND ELIMINATION (S6.D.3)

The IDDE requirements of the Phase II Permit require that the Port:

- Comply with relevant local ordinances, rules, and regulations governing non-stormwater discharges;
- Develop policies and an enforcement plan prohibiting illicit discharges and illegal dumping to the storm sewer system;
- Develop a storm sewer system map for Port properties covered by the Phase II Permit;
- Conduct field inspections of outfalls;
- Develop and implement a spill response plan, and
- Provide staff training on best management practices (BMPs) for preventing spills and illicit discharges.

Each of the IDDE requirements is discussed below.

4.1 COMPLIANCE WITH NON-STORMWATER DISCHARGE REGULATIONS (S6.D.3.a)

The Port works closely with City of Bellingham and Whatcom County officials to ensure compliance with all relevant ordinances, rules, and regulations that govern non-stormwater discharges on Port properties. The Port's ECAP includes periodic inspections of Port and tenant facilities to identify potential compliance issues, track environmental permits, and provide recommendations, where appropriate, for measures to mitigate potential environmental impacts from the facility operations. The Port is in the process of modifying elements of the ECAP to facilitate implementation of the SWMP.

4.2 IDDE POLICY DEVELOPMENT (S6.D.3.b)

The Port is in the process of developing and adopting appropriate policies prohibiting illicit discharges and illegal dumping, and identifying possible enforcement mechanisms for those policies. It is anticipated that the IDDE policies will be developed by May 14, 2008. The policies will be incorporated into the SWMP, as required. The IDDE policies will address, at a minimum, illicit connections to storm sewer systems; non-stormwater discharges; and spilling, dumping, or otherwise improperly disposing of hazardous materials, pet waste, and litter. The program will include dry season outfall inspections and a means of identifying and preventing non-stormwater discharges in accordance with the provisions of the Phase II Permit.

Ecology has indicated that there are two pathways for Secondary Permittees to meet the requirements for adopting IDDE policies. Pathway 1 relies on the local government (i.e., the City of Bellingham and Whatcom County) for regulation, inspections, and enforcement. Implementation of the IDDE program under Pathway 1 would likely require the Port to enter into agreements with the City of Bellingham and Whatcom County that would specify roles and responsibilities for enforcing IDDE policies. Implementation of the IDDE program under

Pathway 2 would require the Port to adopt their own IDDE policies and the Port would be responsible for all elements of the implementation and enforcement of the program.

The Port is involved in ongoing discussions with the City of Bellingham and Whatcom County officials responsible for stormwater management in regard to the feasibility, potential roles and responsibilities, and logistical considerations for cooperatively meeting the IDDE requirements. Since many of the storm sewer systems on Port properties route commingled stormwater drainage from both the City of Bellingham and Port storm drains, Pathway 1 or a similar cooperative arrangement would likely allow for the most efficient implementation of the IDDE policies. Similarly, stormwater drainage at the Bellingham International Airport most likely contains commingled drainage from the Port and Whatcom County stormwater systems. A cooperative arrangement may also be appropriate for implementing IDDE policies at this location. Any cooperative arrangements that rely on entities other than the Port for implementation of the IDDE or other components of the Phase II Permit will be specified by appropriate methods and submitted to Ecology for notification.

Once the IDDE policies are developed, the Port will develop and implement an IDDE enforcement plan by November 14, 2008, to ensure compliance with the policies. The enforcement procedures presented in the plan will be geared toward tenant operations and other users of Port facilities. The enforcement actions will consider the following:

- The volume and type of discharge;
- Potential impact on water quality; and
- Whether policy violations are intentional or accidental.

The enforcement plan will also include means for appeals or reviews of compliance decisions, as appropriate. The IDDE policies and enforcement plan will be incorporated into the SWMP and will be updated periodically to ensure ongoing compliance with the IDDE requirements of the Phase II Permit, as necessary. The Stormwater Manager will be responsible for coordinating the development of the IDDE policies. The IDDE policies will define the procedures and responsibilities for implementing the IDDE program.

4.3 STORM SEWER MAPPING (S6.D.3.c)

The IDDE requirements for the Phase II Permit include storm sewer system mapping. To meet the mapping requirement, the Port will develop storm sewer utility maps showing the locations of all known storm drain outfalls, the associated receiving waters, and delineated areas that contribute runoff to each outfall by August 19, 2011. Storm sewer mapping has already been initiated by the Port's Facilities Division as part of ongoing utility mapping efforts for Port properties. Because many of the storm sewer systems located on Port properties carry commingled stormwater from the City of Bellingham or Whatcom County storm sewer systems, the Port anticipates that mapping efforts will be coordinated with these local government entities. Details pertaining to the roles and responsibilities for the mapping project will be provided in any agreements that are drafted for development and implementation of the IDDE policies. The Stormwater Manager will coordinate the mapping project with the Port's Facilities Division and the local government entities. The format of the storm sewer system map or maps will be developed in consultation with the other local government entities involved.

4.4 ILLICIT DISCHARGE INSPECTIONS (S6.D.3.d)

The Phase II Permit requires that the Port inspect one-third (on average) of all known storm drain outfalls each year beginning no later than May 14, 2009. The Port anticipates that the inspections will be conducted cooperatively with the City of Bellingham and Whatcom County. The details of the roles and responsibilities for the inspections along with any geographic distinctions will be specified in the IDDE policies.

4.5 SPILL RESPONSE PLAN DEVELOPMENT AND IMPLEMENTATION (S6.D.3.e)

The Phase II Permit requires that Secondary Permittees develop a spill response plan by August 19, 2011 that includes coordination with a qualified spill responder. There are currently spill response plans in place at the Bellingham International Airport, the Port marina facilities, and the Bellingham Cruise Terminal. The spill response plans have been developed by either the Port and/or lease tenants. In addition, the Port has an Emergency Response Manual that provides response levels and details for a variety of disasters including spills. The manual details authorities, functions, and responsibilities to establish a cooperative plan of action. The manual establishes the use of the National Incident Management System as the Port's emergency response protocol.

To meet the spill response requirements of the Phase II Permit, the Port will gather and review existing plans to evaluate how to best augment the existing information to address stormwater system concerns and ensure that any areas of permit coverage which are not currently addressed in existing plans are incorporated into either existing plans or a new global plan. The Stormwater Manager will work with the personnel that oversee spill response operations to conduct this assessment.

4.6 STAFF TRAINING ON BMPS FOR PREVENTING SPILLS AND ILLICIT DISCHARGES (S6.D.3.f)

The Phase II Permit requires that Secondary Permittees provide staff training or coordinate with existing training efforts to educate relevant staff on proper BMPs to prevent spills and illicit discharges. Relevant staff would likely include Port employees who work outdoors, manage outdoor workers, oversee tenant operations, or negotiate with contractors who may be in a position to observe, correct, or report illicit discharges or spills that may affect storm water quality. This could include marina attendants, maintenance workers, airport technicians, landscape maintenance personnel, and others. The Port is currently assessing which employees will require training and anticipates that staff training on BMPs for spill and illicit discharge prevention will commence in 2008. Follow-up training will be provided as needed to address changes in procedures, techniques, or permit requirements. Records of the training provided and the staff trained will be maintained by the Port. The Stormwater Manager will coordinate training efforts with the Port's management staff.

5.0 CONSTRUCTION SITE STORMWATER RUNOFF CONTROL (S6.D.4)

The Phase II Permit has a number of requirements regarding construction stormwater runoff control that take effect from the date of permit coverage. These requirements include:

- Complying with all relevant ordinances, rules, and regulations of the local jurisdiction(s) that govern construction-phase stormwater pollution prevention measures;
- Obtaining coverage under the National Pollutant Discharge Elimination System (NPDES) General Permit for Stormwater Discharges Associated with Construction Activities or an alternative individual NPDES Permit prior to discharging construction related stormwater;
- Coordinating with local jurisdictions regarding projects owned and operated by other entities which discharge into the Port MS4 to assist the local jurisdiction in achieving compliance with relevant ordinances, rules, and regulations of the local jurisdiction(s);
- Providing training or coordinating with existing training efforts to educate relevant staff in erosion and sediment control BMPs and requirements, or hiring trained contractors to do the work; and
- Coordination with Ecology or the local jurisdiction to provide access for inspection of construction sites or other land disturbances, which are under control of the Port during the active grading and/or construction period.

The measures that the Port has implemented to ensure compliance with these requirements are discussed below.

5.1 COMPLIANCE WITH CONSTRUCTION-PHASE STORMWATER POLLUTION PREVENTION REQUIREMENTS (S6.D.4.a)

The Stormwater Manager has met with Port Project Engineers who are responsible for construction project oversight to discuss their procedures for compliance with local ordinances, rules, and regulations governing construction-phase stormwater pollution prevention measures. All projects that require stormwater construction management, according to City of Bellingham or Whatcom County requirements, are being coordinated with the appropriate governmental utility department. An overview of local requirements will be included as part of the training program for erosion and sediment control BMPs and requirements.

5.2 NPDES COVERAGE (S6.D.4.b)

The Port ensures compliance with any construction-related NPDES permit requirements by following the City of Bellingham and Whatcom County permitting processes for construction projects.

5.3 COORDINATION WITH CITY OF BELLINGHAM AND WHATCOM COUNTY ON TENANT PROJECTS (S6.D.4.c)

The Port requires that plans for all tenant construction activities be submitted to the Port for review by a project review committee. As part of the construction approval process for tenant-owned or -operated projects, the Port requires that the tenant comply with all relevant ordinances, rules, and regulations regarding construction-phase stormwater pollution prevention measures. Depending on the size, nature, and location of the project, various Port representatives may work with tenants on tenant projects. Therefore, the Stormwater Manager will be the initial point of contact for the City of Bellingham and Whatcom County for any stormwater management-related compliance issues that may arise from Port tenant construction projects, unless otherwise noted in the tenant project permit. The Stormwater Manager will forward and/or coordinate compliance issues with the appropriate Port representative.

5.4 EROSION CONTROL TRAINING (S6.D.4.d)

The Port is in the process of implementing a training program to ensure that relevant staff members are educated on erosion and sediment control BMPs. Relevant staff members include maintenance personnel that may conduct or oversee excavation or other land disturbance activities or facilities/engineering personnel overseeing construction projects. Follow-up training will be provided as needed to address changes in procedures, techniques, or requirements. The Port will document and maintain records of the training provided and the staff trained. The Stormwater Manager will coordinate and track the training.

5.5 CONSTRUCTION SITE ACCESS (S6.D.4.e)

Due to the project responsibilities noted in Section 5.3, the Stormwater Manager will be the initial point of contact for Ecology, the City of Bellingham, or Whatcom County to provide access, if requested, for inspection of construction sites or other land disturbance activities under the control of the Port during the active grading and/or construction period. In the event that the Stormwater Manager is not available during a project, a project-specific alternate contact will be designated in advance. The Stormwater Manager or alternate will coordinate site access as needed.

6.0 POST-CONSTRUCTION STORMWATER MANAGEMENT FOR NEW DEVELOPMENT AND REDEVELOPMENT (S6.D.5)

The following Section outlines the permit requirements for stormwater management for post-construction, new development, and redevelopment projects.

6.1 COMPLIANCE WITH POST-CONSTRUCTION STORMWATER POLLUTION PREVENTION REQUIREMENTS (S6.D.5.a)

The Stormwater Manager has met with the managers of Port facilities responsible for construction project oversight to discuss procedures for compliance with local ordinances, rules, and regulations governing post-construction phase stormwater pollution prevention measures. All projects requiring stormwater construction management according to City of Bellingham or Whatcom County requirements are coordinated with the appropriate public utilities. An overview of the local requirements will also be included as part of the staff training on erosion and sediment control BMPs.

6.2 COORDINATION WITH CITY OF BELLINGHAM AND WHATCOM COUNTY ON TENANT PROJECTS (S6.D.5.b)

The Phase II Permit requires the Port to coordinate with local jurisdictions regarding projects owned and operated by other entities which discharge into the Port's MS4, to assist the local jurisdiction in achieving compliance with all relevant ordinances, rules, and regulations related to post-construction stormwater management for new development and redevelopment. To meet this objective, the Port will arrange for access to tenant properties for any post-construction inspections that may be required by the City of Bellingham or Whatcom County for construction projects requiring stormwater management. Unless noted in project specific permits, the Stormwater Manager will be the initial point of contact to coordinate these efforts.

7.0 POLLUTION PREVENTION AND GOOD HOUSEKEEPING FOR MUNICIPAL OPERATIONS (S6.D.6)

Pollution prevention measures and good housekeeping practices are key elements of the SWMP. The Phase II Permit requirements for pollution prevention and good housekeeping include:

- Development of a municipal Operations and Maintenance (O&M) Plan;
- Compliance with coverage requirements for the General NPDES Permit for Stormwater Discharges Associated with Industrial Activities (Industrial Stormwater General Permit [ISWGP]); and
- Employee training.

7.1 OPERATIONS AND MAINTENANCE PLAN DEVELOPMENT (S6.D.6.a AND S6.D.6c)

The Port will develop an O&M Plan by May 14, 2010 for Port facilities that are covered under the Phase II Permit. The O&M Plan will include appropriate pollution prevention and good housekeeping procedures for the following operations, activities, or types of facilities:

- Stormwater system – inspections, maintenance, cleaning, and waste disposal;
- Roads and parking lots – deicing, anti-icing, snow removal, snow disposal, materials storage, and all season BMPs to reduce the amount of road and parking lot debris entering the stormwater system;
- Vehicle fleets – storage, washing, and maintenance of fleet vehicles and fueling operations;
- External building maintenance – building exterior cleaning and maintenance activities;
- Parks and open space – application of fertilizer, pesticides, and herbicides; sediment and erosion control; BMPs for landscape maintenance; and trash management;
- Material storage areas, heavy equipment storage areas, and maintenance areas – develop Stormwater Pollution Prevention Plans for Port facilities not covered under the ISWGP or other NPDES permit; and
- Other facilities that would reasonably be expected to discharge contaminated runoff.

The O&M plan will include sufficient documentation and the records necessary to demonstrate compliance with the O&M Plan requirements of the Phase II Permit.

7.2 NPDES COVERAGE FOR STORMWATER DISCHARGES (S6.D.6.b)

The Phase II Permit requires that the Port have permit coverage for all facilities owned or operated by the Port that are required to be covered under the ISWGP. The Port has ISWGP coverage at the Bellingham International Airport. The NPDES Permit compliance and reporting is per the Port's ISWGP program.

7.3 EMPLOYEE TRAINING (S6.D.6.d)

The Port is in the process of developing a training program for Port employees whose construction, maintenance, or operational job functions may impact stormwater quality. The training will address:

- The importance of protecting water quality;
- The requirements of the Phase II Permit;
- O&M requirements;
- Inspection procedures;
- Ways to perform their job duties in a manner that minimizes impacts to water quality; and
- Procedures for reporting water quality concerns, including potential illicit discharges.

Relevant staff requiring stormwater training will be selected by consulting with the management staff to determine which job positions may impact stormwater. Positions may include marina attendants, maintenance workers, airport technicians, landscape maintenance personnel, and others. Follow-up training will be provided as needed to address changes in procedures, techniques, or requirements. The Port will document and maintain records of the training provided and the staff trained. The Stormwater Manager will coordinate training efforts with the Port's management staff.

8.0 REPORTING REQUIREMENTS (S9.F)

No later than March 31 of each year beginning in 2008, the Port will submit an annual report to Ecology. The annual report consists of the *Annual Report Form for Secondary Permittees* along with any supporting documentation such as the updated SWMP Plan. The reporting period for the first annual report will be from the effective date of the Phase II Permit through December 31, 2007. The reporting period for all subsequent annual reports will be the previous calendar year.

The *Annual Report Form for Secondary Permittees* is intended to summarize the Port's compliance with the conditions of the Phase II Permit, including:

- Status of implementation of each component of the SWMP in Section S6, *Stormwater Management Program for Secondary Permittees* of the Phase II Permit;
- An assessment of the Port's progress in meeting the minimum performance standards established for each of the minimum control measures of the SWMP;
- A summary of the Port's evaluation of their SWMP, according to Phase II Permit Section S8.B.2;
- If applicable, provide notice that the Port is relying on another governmental entity to satisfy any of the obligations under the Phase II Permit;
- Updated information from the prior annual report plus any new information received during the reporting period pursuant to Phase II Permit Sections S8.B.1 and S8.B.2; and
- Certification and signature pursuant to Phase II Permit Sections G19.D, and notification of any changes to authorization pursuant to Phase II Permit Section G19.C.

Two printed copies and an electronic copy (pdf format) of each document will be submitted to Ecology. All submittals will be delivered to:

Department of Ecology
Water Quality Program
Municipal Stormwater Permits
P.O. Box 47696
Olympia, Washington 98504-7696

The Port is required to keep all records related to the Phase II Permit and the SWMP for at least 5 years. Except for the requirements of the annual reports described in the Phase II Permit, records will be submitted to Ecology only upon request.

The Port will make all records related to the Phase II Permit and the Port's SWMP available to the public at reasonable times during business hours. The Port will provide a copy of the most recent annual report to an individual or entity, upon request. A reasonable charge may be assessed by the Port for making photocopies of records. The Port may require reasonable advance notice of intent to review records related to the Phase II Permit.